



Ignite your fire, feed your soul, build your faith...in nature's sanctuary.

**Pilgrim Center ♦ W1010 Spring Grove Rd ♦ Ripon WI 54971-8647
920-745-4746 ♦ pc@ucci.org**

2019 Retreat Rates

<u>MEALS</u>	Infant/Toddler Ages 0-3	Child Ages 4-11	Youth/Adult Ages 12+
Continental Breakfast	\$ -	8.05	9.40
Breakfast	\$ -	10.05	11.65
Brunch	\$ -	13.05	14.45
Lunch	\$ -	11.65	13.60
Dinner	\$ -	14.45	17.25
Snacks (starting at)	\$ -	3.35	3.35
<u>LODGING</u>			
Oak Mound Lodge			
Spring Grove Lodge	13.50	34.20	43.50
Hillside Cottage			
Cabins	\$25.00 per night per cabin		

Final number of participants must be received at least 2 weeks prior to the start of the event.

Meals

Breakfast is served at 8:00, brunch is at 10:00, lunch is at 12:30, and dinner is at 5:30 unless other arrangements have been made. All meals are served family style in the dining hall with all people on site sharing the meal together. Sack lunches can be pre-arranged if a group desires to go off site. Special dietary needs (vegetarian, food allergies, etc) need to be **communicated at least 2 weeks in advance** of the event or we may be unable to accommodate them.

Bedding

Comforters, blankets and mattress pads are on each bed; guests will need to bring their own sleeping bag or linens, pillow, towels and toiletries. Linens are available for rent at \$6.00 per set (includes sheets, pillow and case, towel, hand towel and washcloth).

Day Use Fees

\$5.00/person plus meals; minimum invoice for Day Use Fee is \$75.00 which includes standard conference and retreat center technology.

AV Needs

TV with combination DVD player, LCD projector/screen/computer, sound system and easels are available at no charge unless they need to be operated by Pilgrim Center staff. If Pilgrim Center staff are needed, prior arrangements must be made so cost can be determined in advance.

Reservation Fees Deposits

Reservation Fee

A non-refundable reservation fee of \$250 for a one night retreat or \$500 for a retreat that is more than one night will be required upon acceptance of our Reservation Agreement. This fee will be applied towards the retreat total.

Deposits

An additional deposit may be required upon acceptance of our Retreat Group Contract. Total of reservation fee and deposit is based on \$10 per person, per night.

Cancellation Policy

Reservation fees paid to Pilgrim Center with the Reservation Agreement remain non-refundable; however, in the event of cancellation, refunds on subsequent deposits paid to Pilgrim Center will be issued as follows:

90 days or more prior to arrival date	100% of subsequent deposit less \$40.00* processing fee
61-89 days prior	80% of subsequent deposit
60 day or less to arrival date	No refund

* If a non-refundable reservation fee was forfeit, the processing fee is waived.

Exclusive Site Use

Attempts are made to fully utilize all available lodging space on site, sensitive to the needs of each attending group. Any group which requires the exclusive use of the site and its facilities will be required to fill, or pay, for the seasonal capacity.

Minimum Attendance

Based on your initial guest count, we have allocated specific facilities, space, staff and food for your retreat. We understand that your guest count is tentative. Minimum attendance for this retreat must be 75% of your initial guest count or 16 guests, whichever is greater.

Reservations for groups of less than 16 guests will be accepted as a supplemental group to another retreat group. In the unfortunate event that the other group cancels, the supplemental group may be asked to move to a different weekend.

Rules for acceptance and participation in our programs and use of our site are the same for all persons regardless of race, color, sex, handicap, sexual orientation or national origin.

Appropriate WI state sales tax will be added onto your final bill.

Effective January 1, 2019



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